

## Catering

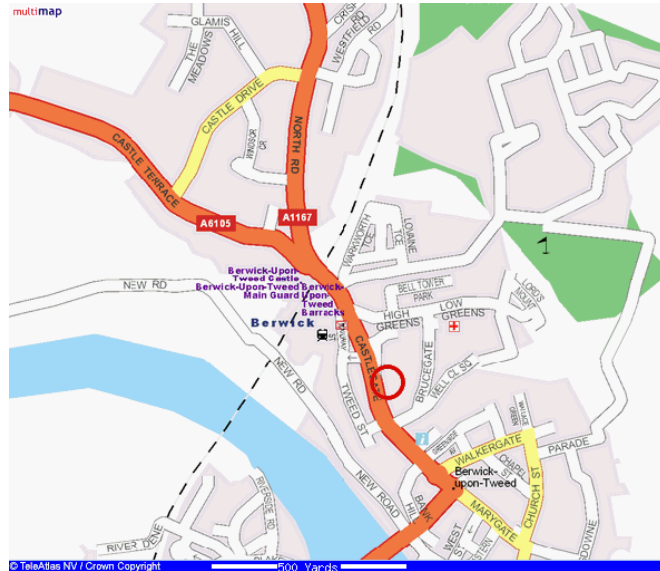
Teas, coffees and lunches must be ordered separately through:

North Star Community Café  
Tel: (01289) 305105

The William Elder Building also has a self-service kitchen should you prefer to bring your own food, drink and refreshments.

## How to find us

We are located just next to the railway station behind the war memorial.



Pay and display car parking is available at either the railway station or Somerfield, 300 yards down the road.

## Contact us

To make a booking, discuss your requirement or arrange a visit, please contact Ian Guthrie on:

Tel: (01289) 330955  
email: [ianguthrie@berwicktrust.org.uk](mailto:ianguthrie@berwicktrust.org.uk)

Registered Charity Number: 1109088  
Company Number: 5290088



**Conference Room**



The William Elder Building  
56—58 Castlegate  
Berwick-upon-Tweed  
TD15 1JT



**Small Meeting Room,**

## Where we are

Situated at the top of Castlegate, Berwick-upon-Tweed, the William Elder Building offers a quiet and easily accessible location for your meetings and events.

We are located two minutes from the railway station; 300 yards from the nearest pay and display car park and are in easy access of the town centre, riverside walk, ramparts and local attractions.

## How much does it cost?

The cost depends upon the type of organisation you are and where you are based because the Trust is setup to primarily support local charities.

### Level 1

Local charities or groups with charitable purposes, by local we mean any group based in Berwick-upon-tweed, Spittal, Tweedmouth, East Ord or Scremerston.

### Level 2

Charities or groups with charitable purposes who are not based in the local area.

### Level 3

Commercial or statutory agencies.

	Meeting Room	Conference Room
<b>Seats</b>	<b>12 people</b>	<b>60 people</b>
<b>PowerPoint Projector</b>	<b>YES</b>	<b>YES</b>
<b>Screen</b>	<b>YES</b>	<b>YES</b>
<b>Flipchart and Pens</b>	<b>YES</b>	<b>YES</b>
<b>Overhead Projector</b>	<b>YES</b>	<b>YES</b>
<b>DVD Player</b>	<b>NO</b>	<b>YES</b>
<b>Video player</b>	<b>NO</b>	<b>YES</b>
<b>Disabled access</b>	<b>YES</b>	<b>YES</b>
<b>Hearing Induction Loop</b>	<b>YES</b>	<b>YES</b>
<b>White Board</b>	<b>YES</b>	<b>INTERACTIVE</b>

	Meeting Room	Conference Room
<b>Level 1</b>	£8.00/hr.	£17.50 /hr.
<b>Level 2</b>	£10.00/hr	£20.00/hr.
<b>Level 3</b>	£12.50/hr.	£22.50/hr.

Bookings can be taken anytime during normal office hours and the premises are available from 7am till 10pm, seven days a week.

**All our rooms are accessible comply with DDA regulations**